

**HOPEWELL TOWN BOARD MEETING AUGUST 18, 2021 AT 7:00PM**

The regular scheduled Town Board Meeting was held at the Hopewell Town Hall on Wednesday, August 18, 2021 at 7:00 PM, with Supervisor Ted Bateman presiding.

Present:	Supervisor	Ted Bateman
	Council Member	Erin Everson
	Council Member	Adam Sanford
<b>Necessarily Absent</b>	Council Member	Matt Goodman
	Council Member	Jeff Trickey

Others Present: Highway Superintendent Matt Curran, Water Superintendent Ken Potter, Code Enforcement Officer Justin Bruen and Town Clerk Denise Hood

A motion was made by Council Member Trickey, seconded by Council Member Sanford to approve the Town Board Minutes of July 21, 2021.

Adopted: Vote Ayes 4 Nays 0

**Privilege of the Floor**

No one spoke for Privilege of the Floor

**Communications and Reports**

**The following communications and reports were received since the last meeting:**

- a. The Inside Dirt-Cornell Cooperative Extension-August 2021
- b. Canandaigua Lake Watershed Assoc. Lake Reporter-Summer 2021
- c. Talk of the Towns and Topics-July/August 2021
- d. NYMIR- Annual Report-2020

**Old Business**

**Town Officials' Monthly Reports**

A motion was made by Council Member Sanford, seconded by Council Member Trickey to approve the monthly reports of the Town Clerk, Code Enforcement Officer, Water Superintendent and Supervisor.

Adopted: Vote Ayes 4 Nays 0

**Audited Vouchers-August 2021**

A motion was made by Council Member Trickey, seconded by Council Member Everson to pay the following Audited Vouchers:

Vouchers #192-219	\$18,622.56	General
Vouchers #1118-1134	\$8,414.23	Highway
Vouchers #2146-2167	\$22,005.55	Water

Adopted: Vote Ayes 4 Nays 0

**New Business - Updates by Town Officials**

**Town Clerk-Denise Hood**-Thomas Estates and Country Meadows Estates have renewed their Applications for a Mobile Home Park Bi-Annual License of the fee of \$1608.00 for Thomas Estates and \$336.00 for Country Meadow Estates, which was approved by Code Enforcement Officer Justin Bruen and Supervisor Ted Bateman. **(Exhibit A)**

I have also been contacting residents to update the Dog System, because that is where I get the numbers to pay Ontario County. I have just been trying to save the Town of Hopewell money if the dog has passed or the owner has moved. For those I have contacted, I thank you for your patience and understanding!

## HOPEWELL TOWN BOARD MEETING AUGUST 18, 2021 II

**Highway Superintendent-Matt Curran**-Highway Superintendent Matt Curran suggested discussing the rollout truck. Supervisor Bateman explained Highway Superintendent Matt Curran has worked out a plan with the Town of Manchester for the past two or three years to dispose of the garbage from the refuse station, but they are no longer able to do this. Casella and Empire Becks are the companies that have been asked for quotes. We are trying to ask local companies, as some don't want to travel this far. Supervisor Bateman indicated that the Town of Hopewell has the compactors, but simply need someone to transport the dumpsters for disposal. This led to a conversation considering whether the Town of Hopewell should convert a truck of our own to transport the dumpsters on an as-needed basis.

Highway Superintendent Matt Curran stated he has spoken to a local resident, Jeff Dann, who owns a repair shop on Algerine Street. Jeff Dann indicated has a cable/winch unit that would go on the back of a truck. In order to do that, we would need to stretch the frame of one of the trucks to enable the unit to fit. The cost would be around \$20,000-\$25,000. The truck could be utilized as a spare plow truck during the winter. Highway Superintendent Matt Curran mentioned he had thought of an idea that if the Town of Hopewell eventually uses salt brine, they could fabricate a tank to hold it. Salt brine is a pre-wet system to last overnight to prevent ice to develop. The Thruway uses it.

Council Member Trickey suggested signing a contract with the disposal company annually to make sure the truck for the Town of Hopewell would return on its investments.

A motion was made by council Member Sanford, seconded by Council Member Trickey to go with Casella to dispose of the dumpsters from the refuse station.

Adopted: Vote Ayes 4 Nays 0

**Discussion of New York State Infectious Disease Prevention Plan**-Supervisor Bateman indicated the State of New York has mandated the Town of Hopewell to have Infectious Disease Prevention Plan. The state has sent us a template to fill in. A copy will be posted to the website as well as having a copy available in the Town Clerk's office.

A motion was made by Council Member Trickey, seconded by council Member Everson to use the template from the state of New York for the Town of Hopewell's Infectious Disease Prevention Plan. **(Exhibit B)**

Adopted: Vote Ayes 4 Nays 0

**Code Enforcement Officer-Justin Bruen**-Code Enforcement Officer Justin Bruen stated, in the month of July, he had issued 16 permits, completed 16 permits, and had 4 complaints. One of the complaints was regarding the sign the movie theatre used to use has been deemed not abandoned by Attorney Schuppenhauer's law firm. Gibraltar Management is the company which owns the building next to Runnings and the Crosby's lot. A complaint was sent to Gibraltar Management in regards to the tall grass in the medians and the movie theatre sign that hasn't been in use for quite a few years. He has sent them a violation letter. They have 30 days to comply. The sign does not meet the current sign requirements.

Gibraltar Management would like to do a lot line adjustment for the lot that is Crosby's. There is no reason given for the lot line adjustment. The Planning Board will be deciding the lot line adjustment and variance. He hasn't processed the application as of yet.

Water Superintendent Ken Potter stated there has been a soil remediation at Cosby's, 7 feet deep.

Code Enforcement Officer Justin Bruen restated the fact Country Meadow Estates and Thomas Estates have been approved to renew their Mobil Home Park Bi-Annual License. He indicated there were a couple things that required attention. Thomas Estates has taken down the sign on Route 247 and the sign with an arrow on it has been removed as well. Another thing with Thomas Estates is they are looking to develop Phase 5 and 6 of the park. The site plan was approved back in 2008, but they never met any of the conditions associated with it. There are sewer, water and DOH issues involved, so Thomas Estates will need to go back and meet the required conditions.

Began working on the Code Enforcement Officer budget. Trying to square away specifics and their allotted money spending accounts.

**HOPEWELL TOWN BOARD MEETING AUGUST 18, 2021 III**

**Water Superintendent-Ken Potter**-Update on County Road 46 and Smith Road roundabout pertaining to Water District involvement; all of the water main rerouting has been completed, The mains have been approved by the Department of Health and are in service. The preexisting mains have been cut and capped and are no longer in service. As we get closer to project completion we will be doing a walk thru and develop a punch list to address any outstanding issues.

Update regarding Bagley water main on County Road 18. The installation has started and is progressing forward. We are inspecting installation and are overseeing project to completion. Once finalized, the District will pursue dedication of the required property easement and water main. The water main will not be placed in service until dedication is completed.

You may have seen the guys flushing hydrants around town. The process is twofold. It's the time of the year in which we are challenged to maintain Chlorine residuals and fresh water in the system due to high water temperatures and secondly we are testing the hydrants at the same time.

Lastly BUDGET!!! I am in the thick of the process. If anyone has questions or concerns I would like to ask you to ask as soon as possible. With the Water budget it is far easier to make adjustments sooner than later.

Also, along the way, I would like to have a discussion with the Board regarding Capital Project Improvements to the existing system.

**Supervisor-Ted Bateman**-Supervisor Bateman indicated the plan on the roundabout is to begin pouring cement. It is projected to be a 10 day project.

Also, anyone entering a County Building is required to wear a mask.

Supervisor Bateman stated he is working on the budget.

**Resolution#11-2021- Change to the Town of Hopewell Zoning Ordinance**-Factory-manufactured dwellings to be relocated on approved cement slabs shall be provided with a minimum 24(twenty-four) inch clear space between the slab and chassis or other structural members for leveling, venting, utility connections and maintenance purposes. The perimeter of the structure shall be enclosed by bonded (mortared) masonry units. Dry stacking of masonry units is prohibited. **(Exhibit C)**

A motion was made by Council Member Trickey, seconded by Council Member Sanford to approve **Resolution #11-2021-Change to the Town of Hopewell Zoning Ordinance.**

Adopted: Vote Ayes 4 Nays 0

Council Member Trickey spoke up and stated he and Council Member Everson have been working on the salary side of the budget. They have compiled data from Ontario and Wayne Counties. Supervisor Bateman stated he will give each Board Member a copy of the current budget. Council Member Trickey indicated the Board would like to be involved in the budget procedure when involving the employee salaries.

**Privilege of the Floor**

No one spoke for Privilege of the Floor

A motion was made by Council Member Trickey, seconded by Council Member Sanford to go into Executive Session to discuss Personnel at 7:40 PM.

Adopted: Vote Ayes 4 Nays 0

A motion was made by Supervisor Bateman, seconded by Council Member Trickey to resume to General Session at 8:41 PM.

Adopted: Vote Ayes 4 Nays

A motion was made by Council Member Trickey, seconded by Council Member Sanford to adjourn the meeting at 8:42 PM.

Adopted: Vote: Ayes 4 Nays 0

Respectfully submitted, *Denise L Hood - Town Clerk August 25, 2021*  
*Next Meeting September 1, 2021 at 7:00 P.M.*